Pearland Independent School District

Regular Meeting

Tuesday, January 14, 2014 4:30 PM

Agenda of REGULAR MEETING
The Board of Trustees
PEARLAND INDEPENDENT SCHOOL DISTRICT

Notice is hereby given that a Regular Meeting of the Board of Trustees of the Pearland Independent School District will be held on **January 14, 2014**, beginning at 4:30 PM at 1928 North Main, Pearland, Texas. The closed session will begin immediately after the opening of the meeting followed by the public session at approximately 5:30 - 6:00 p.m.

The subjects to be discussed, considered, or upon which any formal action may be taken are listed below. The items listed in this notice may be taken in any order at the discretion of the Board.

1. **Call to Order**
2. **Establishment of a Quorum**
3. **Closed Meeting** as Authorized by Section 551.001 et seq.of the Government Code -
   A. 551.071 - Private Consultation with the Board's Attorney about any Item Listed on the Agenda
   B. 551.072 - Discussing purchase, exchange, lease or value of real property
   C. 551.074 - Personnel Discussion
      1. Employment of Professional and Instructional Personnel
      2. Review Resignations
      3. Consider Annual Superintendent Evaluation/Contract/Salary/Benefits
4. **Reconvene in Open Session**
5. **Introductory Remarks** - Trustee Lance Botkin
   A. Such remarks by an individual board member are entirely his or her own and do not necessarily reflect the views or judgment of the Board of Trustees as a whole or the school district. No other members of the board or employees of the school district, or any other person in attendance at the meeting is expected or required to participate in any introductory remarks that are presented.
6. **Consider Action** on Items Discussed in Closed Session as Listed Under Closed Meeting in this Notice
7. **Board Member Activities**
8. **Board Recognition** (6:15 p.m.)
9. **Public Comment** [Length of time of each comment not to exceed five (5) minutes]
10. **New Business** - Consideration of and Possible Action on the Following
    Consent Agenda: All items under the Consent Agenda are acted upon by one motion. Upon a board member's request, any item on the Consent Agenda shall be moved to the Regular Agenda.
    A. **Consent Agenda**
       1. Approval of Minutes of Regular Board Meeting December 10, 2013 — 5
       2. Approval of Proposals Received for Motor Vehicle Fuel — 12
       3. Approval of Proposal Received for Cafeteria Serving Line Equipment — 17
       4. Approval of Final Payment for the Turf Replacement at Pearland HIgh School — 24

and Turf Installation at Dawson High School

5. Approval of Proposal Received for Leasing, Maintenance & Monitoring of Security Alarm Equipment and Monitoring of Fire Alarm Equipment 27

B. **Regular Agenda**

1. Consider Approval of Additional Personnel 35
2. Consider Approval of Proposals Received for Commercial Property, Business Automobile and other Various Insurance Coverage 39

11. **Administrative Reports**

A. Purchasing Cooperative Fees Report 2013-2014 55

B. Report on New High School Graduation Endorsement Plans [resulting from recent legislative changes] 57

C. Review District-wide Employee Survey Results 59

12. **Board Members Request for Agenda Items**

13. **Adjournment**

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the Board's attorney
551.072	Discussing purchase, exchange, lease or value of real property
551.073	Discussing negotiated contracts for prospective gifts or donations
551.074	Discussing personnel or to hear complaints against personnel
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel or devices
551.082	Considering discipline of a public school child, or complaint or charge against personnel
551.083	Considering the standards, guidelines, terms or conditions the Board will follow, or will instruct its representative to follow, in consultation with representative of employee groups
551.084	Excluding witnesses from a hearing

Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

(b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine

Certificate of Posting

On the **10th day of January, 2014**, this notice was made available to the public on the district website and an original copy of this notice was posted at the school district education support center at 11:00 a.m. on said date.

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Secretary to Board of Trustees

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 6, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Approval of Minutes of the Regular Board Meeting December 10, 2013

Executive Summary: Minutes for the Regular Board Meeting held on December 10, 2013 are submitted for your review.

Fiscal Impact:

Cost:
- ☐ Recurring
- ☐ One-Time
- ☒ No Fiscal Impact

Funding Source:
- ☐ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☐ No

Superintendent's Recommendation: That the minutes for the Regular Board Meeting held on December 10, 2013 be approved as presented.

Department Submitting: Superintendent's Office

Requested By: Dr. John Kelly

Cabinet Member's Approval: Dr. John Kelly

Board Approval Required: ☒**Yes** ☐**No**

Pearland Independent School District

Regular Meeting of the Board of Trustees

December 10, 2013

The Board of Trustees of the Pearland Independent School District met in regular session on Tuesday, December 10, 2013 at 2:10 p.m. in the Board Room of the Administrative Offices located at 1928 North Main Street, Pearland, Texas in accordance with Chapter 551 of the Government Code.

Opening

1.0 After noting that a quorum was present, President DeBorde opened the meeting at 2:10 p.m.

Establishment of a Quorum

2.0
Trustee Rusty DeBorde , President
Trustee Pam Boegler, Vice-President
Trustee Rebecca Decker, Secretary
Trustee Lance Botkin [arrived to the meeting at 2:25 p.m.]
Trustee Adele Brennan
Trustee Virgil Gant
Trustee Andrew Solomon

Members Absent

All Present

Workshop

3.0 The board entered into a workshop with Dr. Bill Rutherford, TASB Consultant, conducting the required annual Team Building Session/Assessment of the Board/Superintendent Team.

Closed Session

4.0 – President DeBorde convened the board in Closed Session at 4:45 p.m. in accordance with Section 551.001

A. Section 551.071 - Private Consultation with the Board's Attorney Regarding any Item Listed on the Agenda
B. Section 551.072 - Discussing purchase, exchange, lease or value or real property
C. Section 551.074 - Personnel Discussion
   1. Employment of Professional and Instructional Personnel
   2. Review Resignations

Superintendent Dr. John Kelly participated in closed session.

Sundie Dahlkamp participated in closed session with the board in regard to items 4.C.1 and 4.C.2

Open Session

5.0 - The board reconvened in open session at 4:59 p.m.

Executive Council Present

Superintendent Dr. John Kelly
Chief Financial Officer Mr. Don Marshall
Deputy Superintendent Ms. Nan Weimer

Senior Assistant Superintendent Mr. Cary Partin
Senior Assistant Superintendent Dr. Brenda Waters
Senior Assistant Superintendent Dr. Nyla Watson

Recording Secretary Ms. Bobbie Dawson

Action on Closed Session

8.0 - A motion was made by Trustee Boegler and seconded by Trustee Brennan that the board approve the superintendent's recommendation for employment of personnel as presented.

Motion carried 7-0.

Introductory Remarks Pledge to American and Texas Flags

6.0 – Trustee Gant led the Pledge of Allegiance to the American and Texas Flags and rendered a prayer.

Board Member Activities

7.0 – Members of the board shared with each other and the audience activities they have participated in since the last board meeting.

Consent Agenda

President DeBorde asked if members of the board would like to remove an item from the consent agenda.

A motion was made by Trustee Brennan and seconded by Trustee Gant that the board approve the consent agenda as presented.

Trustee Solomon requested to removed agenda items:

- 11.A.4
- 11.A.5

Trustee Brennan amended the motion to approve items 11.A.1, 11.A.2, 11.A. 3 and 11.A.6 as presented. Motion seconded by Trustee Boegler.

Motion carried 7-0.

Approval of Minutes

11.A.1 – That the minutes for the Regular Board Meeting held on November 12, 2013 be approved as presented.

Pest Control Services

11.A.2 – That a one year contract extension be approved with Pest Management, Inc. for pest control services effective January 16, 2014, through January 15, 2015.

Restaurant Services

11.A.3 – That each of the proposals submitted be accepted for the procurement of restaurant services on an as needed basis effective December 10, 2013, through December 9, 2014.

Budget Amendment Number Two

11.A.6 - That the board approves Budget Amendment Number Two as presented.

Property Not Sold at Public Auction

Trustee Solomon requested to remove this item for clarification on the process used to get to this point. Mr. Marshall explained the process.

11.A.4 – A motion was made by Trustee Solomon and seconded by Trustee Brennan that the board accepts the offer of $5,000.00 for property, account number 0504-0023-000, which is currently held in trust by the Property Tax Resale Committee of Brazoria County on behalf of all taxing authorities.

Motion carried 7-0.

Property Not Sold at Public Auction

11.A.5 – A motion was made by Trustee Solomon and seconded by Trustee Brennan that the board accepts the offer of $2,000.00 for property, account number 2751-0001-000, which is currently held in trust by the Property Tax Resale Committee of Brazoria County on behalf of all taxing authorities.

Motion carried 7-0.

Regular Agenda

Resolution to Cast Votes BCAD

11.B.1 Thirty-two governmental entities within Brazoria County have the opportunity to cast votes for candidates nominated to serve on a five-member governing board of the Brazoria County Appraisal District. All five members of the governing board serve the same two year period. There are twelve nominees for this current election. Jo Knight was nominated by Pearland ISD and City of Pearland.

A motion was made by Trustee Brennan and seconded by Trustee Gant that the board adopts the resolution casting 414 votes for Rubye Jo Knight and 381 votes for Glenn Salyer as nominees to serve on the Board of Directors of the Brazoria County Appraisal District.

Mr. Marshall and Dr. Kelly answered questions presented by members of the board.

Motion carried 6-1. **FOR:** Trustees Brennan, Gant, Boegler, Decker, Botkin and DeBorde; **AGAINST:** Trustee Solomon

Local Policy BED

11.B.2 - After receiving feedback from the district's TASB Policy Consultant, a change to Policy BED Local governing the specific time set aside for public comment is being recommended by administration.

Two draft policies were included in the agenda. Draft One was recommended by TASB as it does not specify a specific time for sign-up or for placement of the sign-up book.

A motion was made by Trustee Boegler and seconded by Trustee Brennan that the board approves changes to Policy BED Local, draft #1, specifying changes to the time for signing up and delivering public comments.

A discussion followed.

Motion failed 1-6 FOR: Trustee Gant; AGAINST: Trustees Brennan, Boegler, Decker, Solomon, Botkin, and DeBorde

A motion was made by Trustee Brennan and seconded by Trustee Boegler that the board approves changes to Policy BED Local, draft #2, specifying changes to the time for signing up and delivering public comments.

Motion carried 7-0.

Additional Personnel

11.B.3 – A motion was made by Trustee Brennan and seconded by Trustee Boegler that the board of trustees approves one (1) additional teaching position for the 2013-2014 school year and subsequent years.

Motion carried 7-0.

Supplemental Compensation

11.B.5 – At the May 2013 meeting, the board approved salary schedules for 2013/14. Included within the approved motion, the board stipulated that it "retains the approval authority for final 2013/14 compensation decisions at the mid-year point after analysis of the reserve fund balance level."

The remaining question before the board is whether they wish to approve mid-year supplemental compensation or save reserve funds for other purposes not yet fully identified.

A motion was made by Trustee Decker and seconded by Trustee Boegler that the board approves a one-time supplemental compensation of $400.00 to full time professional employees and $300.00 to all other full time employees with the stipulation that those hired after the school year began are pro-rated accordingly.

A discussion followed with comments from members of the board:

- The board has not received facilities study
- This is a bonus and as such, a gray area of the law
- Need to put the monies in incentive/merit pay and areas that impact education
- Does not want this to become an expectation every year

Motion failed 2-5 FOR: Trustees DeBorde and Botkin;

AGAINST: Trustees Brennan, Gant, Boegler, Decker and Solomon.

The meeting recessed at 6:09 pm and reconvened at 6:15 pm.

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Board Recognition

9.0 - The board of trustees recognized the following:

Students/Staff:

- Chef Sean Dunn – Hospitality Educators Association of Texas Educator of the Year
- Brazoria County Fair grand and reserve champions
- Dawson High School Eagle Band -- 4A UIL State Marching Band Contest Finalist

Regular Agenda

Incentive Plan Ideas

11.B.4 - At the September 2013 board meeting, trustees requested the administration to develop a plan for expanding teacher incentive pay to also include results for STAAR/STAAR EOC exam accomplishment.

An update on the administration's work with regard to STAAR/ EOC Incentive Plan parameters and a review of the proposed AP Merit Pay plan that will begin with the 2013 – 2014 school year was presented by Dr. Lisa Nixon. The board was asked to review and provide guidance to the administration for the STAAR/STAAR EOC Teacher Incentive plan that will begin with the 2014 – 2015 school year.

A motion was made by Trustee Decker and seconded by Trustee Brennan that the board approve the AP Merit Pay Plan Proposal B as proposed beginning with the 2013 – 2014 school year.

Motion carried 7-0.

Trustee Decker left the meeting at 6:45 p.m.

The board then discussed the STAAR/EOC incentive ideas. The board was asked for suggestions/guidance:

- Plan recognizes team approach and individuals
- Likes world class teacher incentive perimeters
- Very well put together – needs a few tweaks here and there; otherwise good plan
- Agrees with the individual teacher award based on a growth measure

Public Comment

10.0 –No one requested to address the board.

Administrative Report

December 10, 2013 Regular Board Meeting

Report on Board Member Training

11.A. President DeBorde announced that the following members of the board of trustees have exceeded the required continuing education training:

Ms. Pam Boegler	Mr. Lance Botkin
Ms. Adele Brennan	Mr. Rusty DeBorde
Ms. Rebecca Decker	Mr. Virgil Gant
Mr. Andrew Solomon	

Board Request for Agenda Items

13.0 – Items requested:

- Trustee Brennan – consideration to give superintendent a bucket of dollars for special recognition awards to non-teaching staff who go above/beyond the call of duty beginning with the 2014- 2015 school year.

Adjournment

14. 0 -The meeting adjourned at 7:28 p.m.

We affirm that these minutes are official, complete and correct.

_____

Rusty DeBorde
President

_____

Rebecca Decker
Secretary

Date Minutes Approved _____ Date Signed by Officers _____

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 7, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Approval of Proposals Received for Motor Vehicle Fuel

Executive Summary: The district received competitive sealed proposals from area vendors for motor vehicle fuel procurement by PISD on an as-needed basis. The Transportation Department would like to shop from each of the proposals received by soliciting quotes each time they purchase fuel and purchase from the awarded vendor with the lowest price at the time of the purchase.

Contract Summary:

Previous contracted vendor and term of contract	Various; January 12, 2012 – January 11, 2014
Recommended Contract Term	January 12, 2014 through January 11, 2015
Contract Extensions	Possible 1 year extensions following original term with Board Approval
Annual estimated 2014 motor vehicle fuel expenditures	$987,000

Please see the attached recap of proposals received.

Fiscal Impact:

Cost:
- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That each of the proposals submitted be accepted for the procurement of motor vehicle fuel on an as-needed basis effective January 12, 2014 through January 11, 2015.

Department Submitting: Purchasing/Connie Hill

Requested By: Raul Cruz

Cabinet Member's Approval: Don Marshall

Board Approval Required: ☒**Yes** ☐**No**

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
MOTOR VEHICLE FUEL
RECAP

Vendors bid a price differential above or below the rack average end of the day report for Houston, Texas published by the Oil Price Information Service (OPIS)	Gold Star Petroleum,Inc. Spring, TX	Jones Oil, Inc. Houston, TX	Petroleum Traders Corporation Ft. Wayne, IN	Reladyne, LLC/The Hurt Co., Inc. Houston, TX	Susser Petroleum Company Houston, TX
1. Regular Grade 87 Octane Unleaded Gasoline (annual est. qty. gallons: 102,000)					
Date of Pricing:	11/29/2013		12/2/2013	11/28/2013	12/3/2013
OPIS Rack Price:	$2.5586	No Bid	$2.5597	$2.5586	$2.5354
Vendor price offered as of the OPIS rack date noted above:	$2.5661	No Bid	$2.5203	$2.5661	$2.5354
2a. TXLED (Undyed) (annual est. qty. gallons: 390,000)					
Date of Pricing:	See below		12/2/2013	11/28/2013	
OPIS Rack Price:		No Bid	$3.0473	$3.0443	No Bid
Vendor price offered as of the OPIS rack date noted above:		No Bid	$3.0244	$3.0518	No Bid
2b. Ultra Low Sulfur Diesel (annual est. qty. gallons: 390,000)					
Date of Pricing:	11/29/2013				12/3/2013
OPIS Rack Price:	TXLED: $3.0443	No Bid	No Bid	No Bid	$3.0494
Vendor price offered as of the OPIS rack date noted above:	$3.0518	No Bid	No Bid	No Bid	$3.0494

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
MOTOR VEHICLE FUEL
RECAP

Vendors bid a price differential above or below the rack average end of the day report for Houston, Texas published by the Oil Price Information Service (OPIS)	**Gold Star Petroleum,Inc. Spring, TX**	**Jones Oil, Inc. Houston, TX**	**Petroleum Traders Corporation Ft. Wayne, IN**	**Reladyne, LLC/The Hurt Co., Inc. Houston, TX**	**Susser Petroleum Company Houston, TX**
3. Freight (should not be included in ppg)	price per gallon $0.0272	No Bid	Gas: +.0269; TXLED: +.0273	No Bid	.026 cpg
4. Pump-off charges (should not be included in ppg)	$50.00 Flat Fee	No bid	$40.00	No Bid	No Bid
Offering OPIS pricing as follows: Daily	X	No Bid	X	X	X
The number of tank trucks owned by company and available for deliveries in this area:	Common carrier will be used.	10 - 3 Transport trucks and 7 Bobtail trucks.	Petroleum Traders Corp. utilizes many different local common carriers in the area that are familiar with the locations and area.	18	79 owner trucks and additional common carriers.
Classification of Bidder:	Distributor	Distributor	Wholesaler	Distributor	Distributor
Delivery Time:	24 - 48 hrs.	7am - 5pm	Within 24 hours of order.	Within 24 hours of receipt of order.	24 hrs/7 days per week

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
MOTOR VEHICLE FUEL
RECAP

Vendors bid a price differential above or below the rack average end of the day report for Houston, Texas published by the Oil Price Information Service (OPIS)	Gold Star Petroleum,Inc. Spring, TX	Jones Oil, Inc. Houston, TX	Petroleum Traders Corporation Ft. Wayne, IN	Reladyne, LLC/The Hurt Co., Inc. Houston, TX	Susser Petroleum Company Houston, TX
Comments:	All transport fuel compartments are equipped with State of Texas certified markings. Fuel quantities delivered shall be determined by utilizing the printed "Bill of Lading" meter ticket issued by the refinery terminal & presented by the delivery driver at the time of delivery			Gasoline: .00171 Federal Oil Spill .0010 Federal LUST Fee, Texas Loading Fee. Diesel Fuel: . .0019 Federal Oil Spill .001 Federal LUST Fee, Texas Loading Fee.	Can deliver same day but request 24 hour notice.

PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

MOTOR VEHICLE FUEL

January 14, 2014 Agenda Item

Neither the Purchasing Director nor Raul Cruz, Director of Transportation, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with any of the vendors who are recommended for the procurement of motor vehicle fuel on an as needed basis.

Connie T. Hill — 12-19-13

Connie T. Hill
Director of Purchasing

Date

Raul Cruz — 12-19-13

Raul Cruz
Director of Transportation

Date

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 7, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Approval of Proposal Received for Cafeteria Serving Line Equipment

Executive Summary: The district received competitive sealed proposals from area vendors for the procurement of cafeteria serving line equipment for Challenger Elementary School and Rustic Oak Elementary School. Based on the price and other evaluation criteria, administration is recommending the proposal submitted by Kommercial Kitchens in the amount of $162,608 for the procurement of the equipment.

Contract Summary:

Recommended Contract Award Date	January 14, 2014
Contract Extensions	None.
Contract Amount	$162,608

Please see the accompanying recap of the proposals received.

Fiscal Impact:

Cost:
- ☐ Recurring
- ☒ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☐ General Fund
- ☐ Grant Funds
- ☒ Other Funds (Food Service Fund)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the board of trustees approve the proposal submitted by Kommercial Kitchens in the amount of $162,608 for the procurement of cafeteria serving line equipment.

Department Submitting: Purchasing/Connie Hill

Requested By: Dorothy Simpson

Cabinet Member's Approval: Don Marshall

Board Approval Required: ☒**Yes** ☐**No**

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1219-09
CAFETERIA SERVING LINE EQUIPMENT
RECAP

Proposal encircled with dark outline represents recommended proposal.

#	Description	Qty	Kommercial Kitchens * Rose City, TX Price	Kommercial Kitchens * Rose City, TX Extended Price	Pasco Brokerage Plano, TX Price	Pasco Brokerage Plano, TX Extended Price
1	Milk Cooler: Mod-U-Serve Model No. MCT-DM2 Packed: ea	2	$ 5,146	$ 10,292	$ 5,270	$ 10,540
	Double drop front milk cooler, 49"W, dual access, (12) case capacity, mobile modular, enclosed base, hasp locking device, corner bumpers, digital temperature display, valve drain, s/s exterior, interior liner & doors, 5" casters (2 locking), 1/3 hp, UL, NSF					
	1 yr. parts and labor warranty					
	MC-MKMS-2 Milk Cooler Air Curtain, for 12 case capacity coolers					
2	Serving Counter: Mod-U-Serve Model No. MCT-SC Packed: ea	2	$ 76,158	$ 152,316	$ 77,995	$ 155,990
	1 ea serving counter, hot food, electric					
	Mod-U-Serve Model No. MCT-HF3-MOD					
	Mobile Serving Hot Food Table, electric, Modified length, mobile modular, (3)					
	12"x20" ***500 watt*** hot food wells, open cabinet base, stainless steel					
	sides, top & undershelf, 5" swivel casters (2 locking), 3.6 kw					
	1 ea elementary school - 34" counter/30" trayslide in lieu of std.					
	1 ea 1 yr parts and labor warranty std.					
	1 ea MCT-DRN3 common drain & manifold, for (3) wells					
	1 ea MCT-FFS Fill Hose, 3', with blending valve & 4' quick disconnect hose					
	1 ea MCT-RS recessed pan top					
	1 ea MCT-SK skirting, stainless steel					
	1 ea MCT-SPC single point connection					
	1 ea MCT-WS Work Shelf, solid stainless steel mounted on fold-down brackets					

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1219-09
CAFETERIA SERVING LINE EQUIPMENT
RECAP

			Kommercial Kitchens * Rose City, TX		Pasco Brokerage Plano, TX	
#	Description	Qty	Price	Extended Price	Price	Extended Price
	1 ea MCT-CTS Tray Slide, single serve, solid Corian trayslide mounted on fold down brackets					
	1 ea MCT-TILE Tile front application by Mod-U-Serve					
	1 ea MCT-CUST Z9915 with lights furnished and installed by Mod-U-Serve					
	Full height breath shield front glass panel					
3	1 ea SERVING COUNTER, HOT FOOD, ELECTRIC	2	--	--	Included in #2	
	Mobile Serving Hot Food Table, electric, modified length, mobile modular, (2)					
	12" x 20" ***500 WATT*** hot food wells, open cabinet base, stainless steel sides, top & undershelf, 5" swivel casters (2 locking), 3.6 kw					
	Mod-U-Serve Model No. MCT-HF2-MOD					
	1 ea Elementary School - 30" counter/30" trayslide in lieu of std.					
	1 ea 1 yr. parts and labor warranty std.					
	1 ea MCT-DRN, Common Drain & Manifold, for (2) wells					
	1 ea MCT-FF2 Fill Hose, 3', with blending valve & 4' quick disconnect hose					
	1 ea MCT-RS Recessed Pan Top					
	1 ea MCT-SK Skirting, stainless steel					
	1 ea MCT-SPC Single Point Connection					
	1 ea MCT-WS Work Shelf, solid stainless steel mounted on fold-down brackets					
	1 ea MCT-CTS Tray Slide, single serve, solid Corian trayslide mounted on fold down brackets					
	1 ea MCT-TILE Tile front application by Mod-U-Serve					
	1 ea MCT-CUST Z9915 With lights; furnished and installed by Mod-U-Serve					
	Half height breath shield front glass panel					

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1219-09
CAFETERIA SERVING LINE EQUIPMENT
RECAP

			Kommercial Kitchens * Rose City, TX		Pasco Brokerage Plano, TX	
#	Description	Qty	Price	Extended Price	Price	Extended Price
4	1 ea Mobile Serving Cold Food-Special, Mechanically COO	2	--	--	Included in #2	
	Mobile Serving Cold Food-Special, mechanically cooled stainless steel frost tope, 1/2" deep to accommodate two (2) 18" x 26" pans, open cabinet base, stainless steel sides, top and undershelf, 5" swivel casters or stainless steel adjustable legs					
	Custom Model No. MCT-CFSP2					
	1 ea Mod-U-Serve Elementary School - 30" counter/30" trayslide in lieu of std.					
	1 ea Mod-U-Serve 1 yr parts and labor warranty std.					
	1 ea Mod-U-Serve MCT-SK Skirting, stainless steel					
	1 ea Mod-U-Serve MCT-SPC Single Point Connection					
	1 ea Mod-U-Serve MCT-CTS Tray Slide, single serve, solid Corian trayslide mounted on fold down brackets					
	1 ea Mod-U-Serve MCT-TILE Tile front application by Mod-U-Serve					
	1 ea Mod-U-Serve MCT-CUST Z9915 with lights; furnished and installed by Mod-U-Serve					
	Half height breath shield front glass panel					
5	1 ea Mobile Ice Cream/Cashier Counter, One Basket, MOBI	2	--	--	Included in #2	
	Mobile Ice Cream - Cash Register Stand Serving Counter, One Basket, mobile modular, removable					
	Hinged stainless steel lid, stainless steel lids, top & interiror, 5" swivel casters (2 locking),					
	outlet pre-wired to cord & plug					
	Mod-U-Serve Model No. MCT-DI-IC-2010 / CRSG-MOD					
	1 ea Elementary School - 34" & 30" counter/30" trayslide in lieu of std.					
	1 ea 1 yr parts and labor warranty std.					

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1219-09
CAFETERIA SERVING LINE EQUIPMENT
RECAP

#	Description	Qty	Kommercial Kitchens * Rose City, TX Price	Kommercial Kitchens * Rose City, TX Extended Price	Pasco Brokerage Plano, TX Price	Pasco Brokerage Plano, TX Extended Price
	1 ea MCT-SK Skirting, stainless steel					
	1 MCT-SPC Single Point Connection					
	1 ea MCT-CTS Tray Slide, single serve, solid Corian trayslide mounted on fold down brackets					
	1 ea MCT-TLE Tile front application by Mod-U-Serve					
6	1 ea Electrical/Water Chase	2	--	--	Included in #2	
	Electrical/Water Chase					
	Mod-U-Serve Model No. MCT-EC-W					
	1 ea MCT-TILE Tile application by Mod-U-Serve					
7	2 ea Serving Counter, Utility	4	--	--	Included in #2	
	Mobile Serving Utility Station, flat top, Modified Length, mobile modular open cabinet base, stainless steel sides, top & undershelf, 5" swivel casters (2 locking)					
	Mod-U-Serve Model No. MCT-FT4-MOD					
	2 ea Elementary School - 34" counter/30" trayslide in lieu of std.					
	2 ea 1 yr. parts and labor warranty std.					
	2 ea MCT-SK Skirting, stainless steel					
	2 ea MCT-HD Hinged Doors					
	2 ea MCT-MCT-TILE Tile front application by Mod-U-Serve					
8	1 ea Delivery and installation/set up by Mod-U-Serve per campus; all final connections to be completed by others	2	--	--	Included in #2	
	TOTAL			$ 162,608		$ 166,530

*items 3-8 included in pricing listed for #2 and in total price bid)

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1219-09
CAFETERIA SERVING LINE EQUIPMENT
EVALUATION

Evaluation performed by: Connie Hill and Dorothy Simpson

EVALUATION CRITERIA	WEIGHT	Kommercial Kitchens Rose City, TX	Pasco Brokerage Plano, TX
Purchase price	50	50	40
Reputation of vendor and vendor's goods or services	10	10	10
Quality of vendor's goods and services	5	5	5
Extent to which the goods or services meet district's needs	20	20	20
Vendor's past relationship with the district or district of similar size	10	10	10
Whether the vendor or the vendor's ultimate parent company or majority owner has its principal place of business in this state or employs at least 500 persons in this state	5	5	5
TOTAL	100	100	90

PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

CAFETERIA SERVING LINE EQUIPMENT

January 14, 2014 Agenda Item

Neither the Purchasing Director nor Dorothy Simpson, Director of Food Service, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with the vendor who is recommended for the procurement of cafeteria serving line equipment.

Connie T. Hill — 1-7-14

Connie T. Hill
Director of Purchasing
Date

Dorothy Simpson — 1/7/14

Dorothy Simpson
Director of Food Service
Date

Board of Trustees
Agenda Item Information

Meeting Date: January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 9, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Approval of Final Payment for Turf Replacement at Pearland High School and Turf Installation at Dawson High School

Executive Summary: The board contracted with FieldTurf USA, Inc. in May, 2013 for to replace the artificial turf at Pearland High School and for the installation of artificial turf at Dawson High School. The project is complete and a final payment in the amount of $58,337.05 has been submitted. After accounting for the final payment, the project is within the approved budget of $1,166,740.00.

In accordance with Policy CV (LOCAL), final payments for construction work in the district shall not be made until the work has been completed and accepted by the Board.

Fiscal Impact:

Cost:
- ☐ Recurring
- ☒ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the board authorize final payment to FieldTurf USA, Inc. for the replacement of artificial turf at Pearland High School and installation of artificial turf at Dawson High School

Department Submitting: Maintenance Dept. and Business Office

Requested By: David Holland

Cabinet Member's Approval: Don Marshall

Board Approval Required: ☒**Yes** ☐**No**

11 Greenway Plaza, 22nd Floor
Houston, Texas 77046
Phone: 713.965.0608
Fax: 713.961.4571
PBK.com

Two origs to DM
01/07/14

December 10, 2013

Mr. David Holland
Director of Facilities
Pearland ISD
1702 Mykawa
Pearland, Texas 77581

Re: Pearland ISD Stadium Turf Replacement and
Glenda Dawson High School Stadium Renovations

Dear David:

We have reviewed the contractor's Final Pay Application No. 3 for work through October 31, 2013. The application reflects the work performed and completed. We are therefore recommending payment in the amount of $58,337.05.

Please contact me with any questions.

Sincerely,
PBK Sports

Trey Schneider, PE
President, PBK Sports

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF PAGES

TO GENERAL CONTRACTOR:
Pearland Independent School District
1928 N. Main
Pearland, Texas 77581

PROJECT: Pearland

APPLICATION NO: 3

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [ ] CONTRACTOR
- [ ]
- [ ]

PERIOD TO: 10/31/13

FROM CONTRACTOR:
FieldTurf USA, Inc.
175 North Industrial Blvd
Calhoun, GA 30701

REMITTANCE ADDRESS:
7445 Cote-de-Liesse Road, Suite 200
Montreal, QC H4T 1G2

PROJECT NOS:

WIRE DETAILS: Bank of America; Account Number: 4427657113
Transfer routing (ABA): 026009593; ACH routing (ABA): 111000012

CONTRACT DATE 5/24/2013

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 1,166,740.00
2. Net change by Change Orders		$ 0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 1,166,740.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 1,166,740.00
5. RETAINAGE:		
a. 0% of Completed Work (Column D + E on G703)	$ 0.00	
b. ____ % of Stored Material (Column F on G703)	$	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 1,166,740.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 1,108,402.95
8. CURRENT PAYMENT DUE		$ 58,337.05
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 0.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	$0.00	$0.00
NET CHANGES by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Fieldturf USA, Inc.

By: K. LeBlanc Karen LeBlanc Date: October 31, 2013

State of: Quebec, Canada County of: Montreal
Subscribed and sworn to before me this 31st day of October, 2013
Notary Public: Daniel Cabral
My Commission expires: April 18, 2016

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Commissaire à l'assermentation pour le Québec et pour l'extérieur du Québec
Daniel Cabral
203762

AMOUNT CERTIFIED . . . . . $ 58,337.05
19491

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Date: 12/06/13

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 7, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☒ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Approval of Proposal Received for Leasing, Maintenance & Monitoring of Security Alarm Equipment & Monitoring of Fire Alarm Equipment

Executive Summary: The district received one competitive sealed proposal from an area vendor for the procurement of leasing, maintenance and monitoring of security alarm equipment and monitoring of fire alarm equipment. Based on the price and other evaluation criteria, administration is recommending Electronic Security Service as the vendor offering the best value to the district with their proposal in the annual amount of $179,522.16 for five (5) years for a total of $897,610.80.

Contract Summary:

Recommended Contract Award Date	January 14, 2014
Recommended Contract Term	January 13, 2014 through January 12, 2019
Contract Extensions	None.
Annual Expenditure	$179,522.16
60 Month Expenditure	$897,610.80

Please see the accompanying recap of the proposals received.

Fiscal Impact:

Cost:
- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the board of trustees approve the proposal submitted by Electronic Security Service in the annual amount of $179,522.16 for the procurement of leasing, maintenance and monitoring of security alarm equipment and monitoring of fire alarm equipment during the next 60 months.

Department Submitting: Purchasing/Connie Hill

Requested By: David Holland

Cabinet Member's Approval: Don Marshall

Board Approval Required: ☒**Yes** ☐**No**

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Dawson	$867.75
Jr. High East XL-4 Panel; 3-Code Pads; 24 - Motion Detectors; 5,000' wire	$190.00
Admin. Office XL-4 Panel; 1-Code; 1-Motion Detector; 500' wire	$70.00
Carleston XL-2 Panel; 1-Code Pad; 6-Motion Detectors; 3,000 wire	$140.00
Transition Center XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Transition Center XL-4 Panel; 2-Code Pads; 3-Motion Detectors; 4,000' wire	$140.00
Old Executive Director's Office XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
SAC Building #1 XL-2 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
SAC Building #2 XL-2 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Old Board Room XK-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Superintendent Office XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Shadycrest Elementary XL-2T Panel; 1-Code Pad; 24-Motion Detector; 5,000' wire	$190.00
Human Resources XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Conference Room A XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Sablatura Middle School XL-4 Panel; 3-Code Pads; 10-Motion Detectors; 4,000 wire	$190.00
Business Office XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Jamison Middle School XL-4-C Panel; 1-Code Pad, 12-Motion Detectors; 3,000' wire	$190.00
Lawhon Elementary 3 Portable Buildings/6 Motions XL-4 Panel; 1-Code Pad; 14-Motion Detectors; 3,000 wire	$190.00
Transportation (Old Bus Barn) XL-4 Panel; 2-Code Pads; 4-Motion Detectors; 500' wire	$70.00
Transportation (New Bus Barn Addition on Plum) XL-4 Panel; 2-Code Pads; 4-Motion Detectors; 1,000' wire	$90.00
Athletics XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$70.00
Jr. High West Weight Room XL-2 Panel; 1-Code Pad; 2-Motion Detectors; 500' wire	$90.00
Admin. C-Wing XL-4 Panel; 1-Code Pad; 1-Motion Detector; 500' wire	$90.00
Silverlake Elementary XL-4 Panel; 2-Code Pads; 10-360 Motion Detectors; 10-Door Switches; 4-Double Door Switches; 4-8 Zone MUX; 4-Power Supplies; 5,000' wire. Fire Alarm Interface for Monitoring	$190.00
Harris Elementary 1 Portable Building/2 Motions XL-4 Panel; 2-Code Pads; 10-360 Motion Detectors; 10-Door Switches; 4-Double Door Switches; 4-8 Zone MUX; 4-Power Supplies; 5,000' wire. Fire Alarm Interface for Monitoring.	$190.00

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Sheryl Searcy Campus at PHS XL-4 Panel; 3-Code Pads; 11-360 Motion Detectors; 45-Door Switches; 3-8 Zone MUX; 10,000' wire. Fire Alarm Interface for Monitoring.	$190.00
Support Facility XL-4 Panel; 12-Code Pads; 3-PIR Motion Detectors; 40-Door Switches; 2-8 Zone MUX; 3,000' wire.	$190.00
Rogers Middle School XL-4 Panel; 2-Code Pads; 15-360 Motion Detectors; 6-Door Switches; 1-Power Supply with Batteries; 10,000' wire. Fire Alarm Interface for Monitoring.	$583.00
Shadycrest Elementary-Fire Station MS-9200 Panel; 16-Pull Stations; 14-Smoke Detectors; 9-Duct Detectors; 2-Heat Detectors; 1-Water Flow Switch; 2-NAC; 24-Horn Strobes; 12-Strobes; 10,000' wire; Plans & Permits. Fire Alarm Interface for Monitoring.	$627.00
Jr. High East-Fire Station MS-9200 UD; 21-Pull Stations; 30-Smoke Detectors; 27-Duct Detectors; 12-Heat Detectors; 1-Water Flow Switch; 1-OSY Valve Switch; 4-NAC; 28 Horn Strobes; 48-Strobes; 15,000' wire; Plans & Permits. Fire Alarm Interface for Monitoring.	$627.00
Jr. High South - Fire Station XL-4 Panel (shared w/Dawson);2-Code Pads; 12-Motion Detectors; 5,000' wire. Fire Alarm Interface for Monitoring.	$435.00
Turner High School - Fire Station 1 Portable Building/2 Motions 1-7ah Power Supply; 2-Code Pads; 11-Motion Detectors; 5,000' wire.	$435.00
Cafeteria - Jr. High South & Turner High School 1-Code Pad; 1-Motion Detector; 2,500' wire.	$90.00

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Agriculture Building XL-4 Panel; 5-Motion Detectors; 1-Code Pad; 10-Door Switches; 2-Over Head Door Switches; 5,000' wire. Fire Alarm Interface for Monitoring.	$90.00
Jamison Middle School-Fire Alarm MS-9200 Panel; 13-Pull Stations; 16-Smoke Detectors; 3-Heat Detectors; 1-Ansul Hood; 3-NAC; 24-Horn Strobes; 18-Strobes; 5-Sounder Only; 10,000' wire. Plans & Permits.	$627.00
Carleston-Fire Alarm MS-9200 Panel; 20-Pull Stations; 14-Smoke Detectors; 2-Duct Detectors; 2-Heat Detectors; 1-Waterflow Switch; 1-OSY Valve Switch; 1-NAC; 18 Horn Strobes; 15-Strobes; 10,000' wire. Plans & Permits.	$627.00
High School South XL-4 Panel; 4-Code Pads; 42-Door Contacts; 34-Motion Detectors. ROTC: 5-XL2 Panels; 5-Code Pads; 10,000' wire. Fire Alarm Interface for Monitoring.	$190.00
High School South/Portable Building XL-2 Panels (5); 5-Code Pads; 10-Motion Detectors; 10-Door Switches; 2,500' wire.	$250.00
Silvercrest Elementary XL-4 Panel; 2-Code Pads; 13-Motion Detectors; 2-Door Contacts; 2-MUX; 7,500' wire. Fire Alarm Interface for Monitoring.	$190.00
Silvercrest Elementary XL-2T Panel; 1-Code Pad; 2-Door Switches; 2-Motion Detectors; 1,000' wire.	$70.00
Rustic Oak Elementary 1 Portable Building with 2 motions XL-4 Panel; 1-Code Pad; 12-PIR Motion Detector; 18-Door Switches; 3-8 Zone MUX; 10,000' wire. Fire Alarm Interface for Monitoring.	$375.00

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Challenger Elementary 1 Portable Building with 2 motions XL-4 Panel; 4-Code Pads; 12-PI Motion Detector; 16-Door Switches; 3-8 Zone MUX; 2 Panic Buttons; 10,000' wire. Fire Alarm Interface for Monitoring.	$375.00
Jr. High West XL-4 Panel; 3-Code Pads; 15-PIR Motion Detector; 27-Door Switches; 3-8 Zone MUX; 10,000' wire. Fire Alarm Interface for Monitoring. Sub-Systems Jr. High West: Boy's Gym: XL-2 Panel; 1 Code Pad; 5 Door Switches. Girl's Gym: XL-2 Panel; 1 Code Pad; 5 Door Switches.	$540.00
Pace XL-2T Panel; 2-Code Pad; 10-PIR Motion Detector; 4-Door Switches; 5,000' wire. Fire Alarm Interface for Monitoring.	$375.00
Massey Ranch Elementary XL-4 Panel; 2-Code Pads; 15-360 Degree PIR Motion Detectors; 10-Door Switches; 2-8 Zone MUX; 10,000' wire. Fire Alarm Interface for Monitoring.	$664.00
Cockrell Elementary 4 Portable Buildings/8 Motions 1 XL-4B; 8-72 Zone Control/Communicator; 2 LCD Key Pads; 12-360 Degrees PIR Motion Detectors; 4 NC Magnetic Door Switches; 1,500' wire; 2 Telephone Company Interface.	$673.20
Magnolia Elementary 2 Portable Buildings/4 Motions 1 XL-4B; 8-72 Zone Control/Communicator; 2 LCD Key Pads; 12-360 Degrees PIR Motion Detectors; 4 NC Magnetic Door Switches, 1,500' wire; 2 Telephone Company Interface.	$673.20

PEARLAND ISD
REQUEST FOR COMPETITIVE SEALED PROPOSAL #14-1205-06
LEASING, MAINTENANCE, & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT
RECAP

VENDOR	ELECTRONIC SECURITY SERVICE HOUSTON, TX
LOCATION/EQUIPMENT	**MONTHLY COST**
Alexander Middle School 3 Portable Buildings/6 Motions 1 XL-4B; 8-72 Zone Control/Communicator; 3 LCD Key Pads; 17-360 Degrees PIR Motion Detectors; 9 NC Magnetic Door Switches, 2,000' wire; 2 Telephone Company Interface.	$791.62
Berry Miller Middle School 1 XL-4B; 8-72 Zone Control/Communicator; 2 LCD Key Pads; 12-360 Degrees PIR Motion Detectors; 5 NC Magnetic Door Switches, 1,500' wire; 2 Telephone Company Interface.	$673.20
PISD Education Support Center 1 Control Panel; 4 Digital Key Pads; 8 Entry/Exit Dual Motion Detectors; 70 PIR Motion Detectors; 7 Interior Trap Dual Motion Detectors, wire, as required; 1 wireless receiver; 7 Key Fob Transmitters.	$903.21
Dawson High - Portable Building NAPCO 816 Panel; 1 Code Pad; 2 Motions, 2 Door Sensors.	$70.00
Transportation Satellite Monitoring of Radionics Burg and Firelite Fire Alarm.	$40.00
Total	$14,960.18 (monthly)
Total	$179,522.16 (yearly)
Total	$897,610.80 (60 months)
Response time from request for service until on-site arrival:	Same Day

PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

LEASING, MAINTENANCE & MONITORING OF SECURITY ALARM EQUIPMENT & MONITORING OF FIRE ALARM EQUIPMENT

January 14, 2014 Agenda Item

Neither the Purchasing Director nor David Holland, Director of Maintenance and Operations, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with Electronic Security Service who is recommended for the procurement of leasing, maintenance and monitoring of security alarm equipment and monitoring of fire alarm equipment.

Connie T. Hill — 1/7/14

Connie T. Hill
Director of Purchasing

Date

David Holland — 1/7/14

David Holland
Director of Maintenance and Operations

Date

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted:

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Information/Discussion

Subject: Consider Approval of Additional Personnel

Executive Summary: Administration is recommending the addition of two (2) personnel positions to be approved at the January 14th board meeting.

The Pearland High School Life Skills unit has 4.5 teachers and 7.5 aides serving the needs of 40 students. While this meets the expected district average, four (4) high need students enrolled in December making adequate coverage more difficult.

The board's approval of one (1) Life Skills classroom teacher and one (1) Life Skills aide allows the district to better serve this special group of students.

One (1) Life Skills Classroom Teacher	$	56,421
One (1) Life Skills Aide	$	19,954
ESTIMATED BUDGET IMPACT FOR 2013-2014	**$**	**40,045**
TOTAL BUDGET IMPACT FOR SUBSEQUENT YEARS	**$**	**76,375**

Fiscal Impact:

Cost:
- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund (Special Programs)
- ☐ Grant Funds
- ☐ Other Funds

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the board of trustees approves two (2) positions for the 2013-2014 school year and subsequent years.

Department Submitting: Special Programs

Requested By: Larry Berger and Retta Cook-Jones

Cabinet Member's Approval: Nan Weimer

Board Approval Required: ☒**Yes** ☐**No**

PEARLAND INDEPENDENT SCHOOL DISTRICT
REQUEST FOR ADDITIONAL PERSONNEL

[Submit to Human Resource Services per request.]

Check one:

☐ **New position recommendation (attach job description)** ☐ **Increase number of days**

x Increase number of existing positions

New Position Requested: **Life Skills Teacher & Paraprofessional**

Campus/Department: **Pearland HS**

Number of Days: **187**
(Or Increase in Days)

Requested Pay Grade: **Teacher & 104**

Requested effective date: **January 2013**

Number of positions requested: **2 (1 teacher & 1 aide)**

Justification/ Rationale:

Although the student/teacher ratio of Lifeskills students at PHS is 9:1, with a recent increase of 4 high needs students to the program, coupled with the 2:1 staff to student ratio designated to one existing student, additional teacher and paraprofessional staff is warranted to support the overall program.

A temporary employee was assigned to PHS during the fall semester to help manage the significant behavioral concerns. The needs have not dissipated; therefore the position is requested to become permanent.

Retta Cook- Jones
Signature of Principal/Director Submitting Request

12/16/2013
Date

For Human Resource Services Office use only:
☐Job Description
☐Appraisal
☐Salary Worksheet
Estimated Budget Impact: $_____

Status of request: ☐ Approved ☐ Denied

Supervisor Notified _____
(Date)

Human Resource Services 1-20-2012

PEARLAND INDEPENDENT SCHOOL DISTRICT
2013-2014 ESTIMATED BUDGET IMPACT

Position:	Life Skills Teacher	**# Requested:**	1
Location:	Pearland High School	**Days:**	187
Pay Grade:	Teacher Salary Range	**% of Day:**	100%
Date:	1/15/2014	**Months:**	10

Estimated Budget Impact Calcuations

Minimum Salary Estimate:

Days	X	Daily Rate	X	% of Day	=	Base Salary*
187	X	$251.34	X	100%	=	$47,000

Stipends:

Type	=	
Life Skills Teacher	=	$1,700

Total Estimated Employee Salary:

$48,700

District Payroll and Benefits Estimate:

% Payroll**	X	Total Salary	=	Total
10.25%	X	$48,700	=	$4,992

Benefit Cost***	X	Months	=	Total
$227.40	X	12	=	$2,729

Total Annual Cost for New Position

$56,421

Prorated budget impact for current year: $29,382.88

*Minimum base pay for potential employee
**10.25% additional employee payroll costs:
Medicare
Teacher Retirement/TRS-Care
Workers' Compensation
***Insurance Costs:
Basic Life Insurance
Medical Insurance

PEARLAND INDEPENDENT SCHOOL DISTRICT
2013-2014 ESTIMATED BUDGET IMPACT

Position:	Life Skills Aide	**# Requested:**	1
Location:	Pearland High School	**Days:**	187
Pay Grade:	Instructional Support 202	**% of Day:**	100%
Date:	1/15/2014	**Months:**	10

Estimated Budget Impact Calcuations

Minimum Salary Estimate:

187	X	$83.55	X	100%	=	$15,624
Days		Daily Rate		% of Day		Base Salary*

Stipends:

Type	

Total Estimated Employee Salary:

$15,624

District Payroll and Benefits Estimate:

10.25%	X	$15,624	=	$1,601
% Payroll**		Total Salary		Total

$227.40	X	12	=	$2,729
Benefit Cost***		Months		Total

Total Annual Cost for New Position

$19,954

Prorated budget impact for current year: $10,662.13

*Minimum base pay for potential employee
**10.25% additional employee payroll costs:
Medicare
Teacher Retirement/TRS-Care
Workers' Compensation
***Insurance Costs:
Basic Life Insurance
Medical Insurance

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 7, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☐ Administrative Report
- ☐ Consent Agenda
- ☒ Regular Agenda
- ☐ Information/Discussion

Subject: Consider Approval of Proposals Received for Commercial Property, Business Automobile and other Various Insurance Coverage

Executive Summary: Victory Insurance Agency, Inc. is the agent of record for multiple types of insurance coverage maintained by the district. Attached is information from Victory Insurance on the various insurance policies and a recap of the proposals recommended along with a five-year cost comparison. Although the total premiums recommended for approval are $128,027 less than last year's costs, the proposed insurance coverage and deductibles are identical to the existing policies.

Dave Hartsook with Victory Insurance Agency, Inc. will be available to answer questions or discuss concerns in regards to the following recommendation to approve carriers for the various insurance policies.

Fiscal Impact:

Cost:
- ☒ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Funding Source:
- ☒ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:
Amendment Required?
- ☐ Yes
- ☒ No

Superintendent's Recommendation: That the following proposals for insurance coverage through Victory Insurance Agency with premiums totaling $2,104,412 be accepted:

- Policies layered with various insurance companies for property, windstorm and hail coverage that provides $75 million in coverage for building and contents with a deductible of $100,000 or 5% of the total insured value per location in the event of a named storm;
- Policies from Argonaut Insurance Companies for commercial general liability, commercial automobile, educator's legal liability, and commercial crime;
- Policy from Hartford Steam Boiler Insurance Company for boiler and machinery; and
- Policy from Republic Underwriters Insurance Company for equipment.

Department Submitting: Administration	**Requested By:** Don Marshall
Cabinet Member's Approval: Don Marshall	
Board Approval Required: ☒**Yes** ☐**No**	

PREMIUM COMPARISON

COVERAGE	2009	2010	2011	2012	2013	2014
Commercial Property	$1,089,260	$1,599,878	$1,337,603	$1,867,398	$1,933,397	$1,780,431
Windstorm and Hail	$2,204,574	$ 14,204	Included	Included	Included	Included
General Liability	$ 17,195	$ 15,667	$ 16,105	$ 16,678	$ 17,707	$ 18,944
Business Automobile	$ 171,410	$ 166,238	$ 187,417	$ 201,239	$ 208,175	$ 227,219
Educator's Legal Liability	$ 47,000	$ 42,824	$ 44,020	$ 45,585	$ 48,397	$ 53,121
Boiler & Machinery	$ 14,872	$ 17,311	$ 17,138	$ 16,281	$ 16,281	$ 15,652
Crime	$ 500	$ 475	$ 475	$ 485	$ 500	$ 515
Equipment Policy	$ 6,306	$ 9,693	$ 9,693	$ 8,153	$ 7,982	$ 8,530
TOTAL PREMIUMS:	**$3,551,117**	**$1,866,290**	**$1,612,461**	**$2,155,819**	**$2,232,439**	**$2,104,412**

PREMIUM QUOTATION SUMMARY

COVERAGE	ANNUAL PREMIUM
Commercial Property	$1,780,431
General Liability	$ 18,944
Automobile	$ 227,219
Educators Legal Liability	$ 53,121
Crime	$ 515
Boiler & Machinery	$ 15,652
Equipment	$ 8,530
TOTAL ANNUAL PREMIUMS:	**$2,104,412**

PROPERTY INSURANCE

ANNUAL PREMIUM: $1,780,431

Insurer: Layered Program with Several Companies

Policy Term: 01/31/2014 to 01/31/2015

CAUSE OF LOSS FORM USED:

Special Form: Provides coverage against *All Risk* of direct physical loss or damage, except those perils specifically excluded in the policy.

PRM#	BLD#	SUB. OF INS.	AMOUNT	VALUATION
All	All	Blanket Buildings & Contents	$75,000,000	Agreed Amount/Replacement Cost

DEDUCTIBLES:

All Other Perils Deductible	$100,000 Each Occurrence
Named Windstorm and Hail	5% of TIV Per Location Involved in Loss
All Other Windstorm and Hail	$100,000 Each Occurrence

TOTAL SCHEDULE OF VALUES $586,000,147

ADDITIONAL PROPERTY COVERAGES:

$2,500,000 – Extra Expense

$2,500,000 - Debris Removal

$1,000,000 – Service Interruption as Respects Property Damage

$1,000,000 - Accounts Receivable

$ 500,000 – Property in the Course of Construction Including Soft Costs

$ 500,000 - Valuable Papers

$ 100,000 – Errors & Omissions

$ 100,000 – Property In Transit

$ 100,000 – Pollutant Cleanup & Removal

$ 100,000 – Landscaping

$ 100,000 – Mold or Fungus Clean-up

$ 25,000 – Professional Fees

$5,000,000 – Flood – Except locations with Special Hazard Areas (100 year flood plan)

$5,000,000 - Earthquake

TERRORISM COVERAGE:

Under the Federal Terrorism Act, you may purchase property terrorism coverage in the event the district's buildings are damaged or destroyed by a federally certified act of terrorism. Currently, terrorism is excluded from the district's property insurance policies. The cost for terrorism coverage would be $125,377 annually.

COMMERCIAL GENERAL LIABILITY

ANNUAL PREMIUM: $18,944

Insurer: Argonaut Insurance Companies

Policy Term: 02/04/2014 to 02/04/2015

COVERAGE	LIMITS
LIABILITY:	
General Aggregate Limit	$2,000,000
Products/Completed Operations Aggregate Limit	$2,000,000
Personal/Advertising Injury Limit	$1,000,000
Each Occurrence	$1,000,000
Fire Damage Limit - Any One Fire	$ 100,000
General Liability Deductible	Nil
Employee Benefits Liability ($1,000 deductible applies)	$1,000,000

GENERAL LIABILTY FEATURES AND BENEFITS:

Corporal Punishment Included

School Doctors and Nurses Included

Defense Costs in Addition to Limit of Liability

"Pay On Behalf" Form

Additional Insured's by Written Agreement, Contract or Permit

Blanket Collapse, Explosion, and Underground property damage

Broad Form Named Insured

Contractual Liability

Independent Contractors Liability

Host Liquor Liability

Chartered Aircraft Liability

Extended Property Damage

Watercraft Liability

Worldwide Coverage Territory

COMMERCIAL AUTOMOBILE

ANNUAL PREMIUM: $227,219

Insurer: Argonaut Insurance Companies

Policy Term: 02/04/2014 to 02/04/2015

COVERAGE	LIMIT	PER
LIABILITY:		
Bodily Injury – Texas Limit	$1,000,000	CSL Each Accident
Bodily Injury – Out of Texas Limit	$1,000,000	CSL Each Accident
Medical Payments	$ 1,000	Each Person
	$ 10,000	Aggregate
Uninsured/Underinsured Motorist	$ 100,000	Each Accident
Hired and Non-Owned Auto Liability	$1,000,000	Each Accident
Liability Deductible	$ 0	
Auto Physical Damage Named Storm Deductible	3% - $50,000 Minimum	
All other Auto Physical Damage	$ 1,000 Deductible	
Fleet Automatic Coverage	Included	

Vehicles:

192 Buses

86 Trucks/Cars

15 Trailers

Educator's Legal Liability

ANNUAL PREMIUM: $53,121

Insurer: Argonaut Insurance Companies

Policy Term: 02/04/2014 to 02/04/2015

COVERAGE WRITTEN ON:

Claims Made Form

COVERAGE	***LIMITS***
LIMIT OF LIABILITY:	
Educator's Legal Liability Per Wrongful Act	$1,000,000
Educator's Legal Liability Annual Aggregate	$1,000,000
Employment Practices Per Wrongful Act	$1,000,000
Employment Practices Annual Aggregate	$1,000,000
Retention Each Loss	$ 10,000
Non-Monetary Defense Limit	$ 50,000 Per Occurrence
EEOC Coverage	$ 50,000 Per Occurrence
Prior Acts Date	02/04/2003

COMMERCIAL CRIME

ANNUAL PREMIUM: $515

Insurer: Argonaut Insurance Company

Policy Term: 02/04/2014 to 02/04/2015

COVERAGES	LIMIT	DED.
INSURING AGREEMENTS:		
Blanket Employee Dishonesty	$ 50,000	$1,000
Forgery or Alteration	$ 50,000	$1,000
Theft, Destruction & Disappearance - Inside	$ 50,000	$1,000
Theft, Destruction & Disappearance – Outside	$ 50,000	$1,000

BOILER & MACHINERY

ANNUAL PREMIUM: $15,652

Insurer: Hartford Steam Boiler Insurance Company

Policy Term: 02/04/2014 to 02/04/2015

COVERAGES	LIMITS	PER
LIMITS OF INSURANCE:		
Property Damage Limit:	$100,000,000	Any One Accident
	$ 5,000	Deductible

EQUIPMENT COVERED:

COVERAGE	INCLUDES
Comprehensive Form	All Boilers, Pressure Vessels, Electrical Switchboards, Transformers, Electrical Motors, Pumps, Compressors, Electrical Generators and Refrigeration Equipment

ADDITIONAL COVERAGES:

COVERAGES	*LIMITS*
Expediting Expense	$ 100,000
Extra Expense	$ 250,000
Perishable Goods	$ 100,000
Hazardous Substances	$ 100,000
Of Premises Property Damage	$ 25,000
Data Restoration	$ 100,000
Demolition	$ 100,000
Ordinance of Law	$ 100,000
Newly Acquired Locations	$1,000,000

EQUIPMENT POLICY

ANNUAL PREMIUM: $8,530

Insurer: Republic Underwriters Insurance Company

Policy Term: 02/04/2014 to 02/04/2015

TYPE OF COVERAGE VALUATION	DEDUCTIBLE	
All Risk of Direct Physical Loss, Except Those Perils Specifically Excluded In the Policy	$1,000	Actual Cash Value

SCHEDULED EQUIPMENT

ITEM #	MODEL / YEAR	DESCRIPTION	ID # / SERIAL #	AMT. OF INS.
001	2004	JT3229 John Deere 54 20 Tractor	LV5420S443229	$ 22,038
002	2004	JC4810 John Deere HX1 5 Rotarycutter	WOHX15E004810	$ 11,044
003	2005	John Deere HD200 Sprayer	TC2030A040382	$ 14,496
004	2005	721-D Grasshopper – 60" Mower	5211850	$ 9,500
005	2006	Kubota ZTR Mower – ZD326-60	TBD	$ 10,225
006	2007	Kubota ZTR Mower – ZD326-60	TBD	$ 10,225
007	2007	Kubota ZTR Mower – ZD326-60	TBD	$ 10,225
008	2008	Kubota ZTR Mower ZD331LP-72	TBD	$ 11,560
009	2008	Kubota ZTR Mower ZD331LP-60	TBD	$ 10,650
010	2007	John Deere 1435 4WD Mower	TC1472X070962	$ 10,123
011	2007	MQ AR-13HA Multiquip Roller	261101	$ 8,000
012	2008	16'-0" X 6'-0" Dump Trailer	4P5D6142171105920	$ 16,000
013	2009	JLG UT612 Powerdeck Trailer	5DSS72L09C004315	$ 8,000

ITEM #	MODEL / YEAR	DESCRIPTION	ID # / SERIAL #	AMT. OF INS.
014	2008	John Deere 110 4X4 Backhoe	T00110A111920	$ 32,000
015	2008	John Deere 400CX Loader 4120	W0400CX008502	$ 21,000
016	2008	JLG T500J 50' Trailer Lift	30003187	$ 18,000
017	2009	Dakota Turftender 412	41202709	$ 12,000
018	2009	LAMA 16' Utility Trailer	5RVSL1621M002253	$ 4,000
019		Band Equipment		$400,000
020		Pearland High School ROTC Equip.		$107,755
021		Dawson High School ROTC Equip.		$ 60,000
022		LAMA 16' Trailer Mounted Boom Lift	5DYAC26139P003187	$ 35,196
023		Pitney Bowes Postage Machine		$ 8,020
024	2006	721-D Grasshopper Mower	5271193	$ 10,800

Rented or Leased Equipment $100,000

PEARLAND INDEPENDENT SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT

COMMERCIAL PROPERTY, BUSINESS AUTOMOBILE, AND OTHER VARIOUS INSURANCE COVERAGE

January 14, 2014 Agenda Item

Neither the Purchasing Director nor Don Marshall, Chief Financial Officer, have a personal financial interest, a business interest, or any other obligation or relationship that in any way creates a potential conflict of interest with Victory Insurance Agency, Inc., or any of the insurance companies who are recommended for the procurement of property, business automobile, and other various insurance coverage.

Connie T. Hill — 12-18-2013

Connie T. Hill
Director of Purchasing

Date

Donald W. Marshall — 12-18-2013

Donald W. Marshall
Chief Financial Officer

Date

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type	**Agenda Placement**	
☒ Regular Meeting	☐ Public Hearing	☒ Administrative Report
☐ Special Meeting/Workshop	☒ Open Session	☐ Consent Agenda
☐ Hearing	☐ Executive Session	☐ Regular Agenda
	☐ Recognition	☐ Information/Discussion
Date Submitted: January 7, 2014		

Subject: Purchasing Cooperative Fees Report 2013-2014

Executive Summary: Education Code 44.0331 requires that school districts disclose the amounts spent on purchasing cooperative fees on an annual basis. The written report must appear as an agenda item.

Pearland ISD was a member of the purchasing cooperatives listed below during the 2012-2013 school year and has renewed memberships in these purchasing cooperatives for the 2013-2014 school year as authorized under TEC 44.031(a)(4). Each of these cooperatives follows the competitive bidding laws of the State of Texas and Pearland ISD accesses the discount pricing by following the guidelines of the cooperative.

Purchasing Coop	Fee Paid by PISD	Items Purchased
Region IV TCPN (Texas Cooperative Purchasing Network)	None	Classroom furniture, office supplies, office furniture, hardware, software, audio-visual, instructional supplies, maintenance department tools & equip., hvac parts, athletic supplies
Region V Southeast Texas Purchasing Cooperative	$500 annual	Athletic Supplies, instructional supplies, library books, fine arts supplies, hardware, software
Harris County Dept. of Education	None	Warehouse inventory items, custodial supplies, instructional supplies, hardware, software
HGAC (Houston-Galveston Area Council)	$600 flat fee per po	School Buses, automobiles, light trucks
	None	Tractors, mowers
Clear Creek ISD's Purchasing Cooperative for General Foods & Full Service Food Distribution	None	Milk products, bread, groceries, paper and chemicals
State of Texas Purchasing Cooperative (Texas Comptroller/Public Accounts)	$100 annual fee	Water treatment contracts, weight room equipment, hardware, software, fire safety equipment inspections and repairs, flooring, printing services

Texas Association of School Boards (Buyboard Purchasing Co-op)	None except $400 flat fee per po for vehicles	Classroom furniture, tractors, mowers, fine arts supplies, athletic supplies, hvac parts, hardware, software, vehicles, instructional supplies

Fiscal Impact: **Cost**: ☐ Recurring ☐ One-Time ☒ No Fiscal Impact	**Funding Source:** ☐ General Fund ☐ Grant Funds ☐ Other Funds (Specify)	**Fiscal Year:** Amendment Required? ☐ Yes ☒ No
Superintendent's Recommendation: N/A		
Department Submitting: Purchasing/Connie Hill	**Requested By:** N/A	
Cabinet Member's Approval: Don Marshall		
Board Approval Required: ☐**Yes** ☒**No**		

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type
- ☒ Regular Meeting
- ☐ Special Meeting/Workshop
- ☐ Hearing

Date Submitted: January 9, 2014

Agenda Placement
- ☐ Public Hearing
- ☒ Open Session
- ☐ Executive Session
- ☐ Recognition
- ☒ Administrative Report
- ☐ Consent Agenda
- ☐ Regular Agenda
- ☐ Information/Discussion

Subject: Report on New High School Graduation Endorsement Plans (resulting from recent legislative changes)

Executive Summary: Pearland ISD and other school districts across the state are preparing for the changes that come with the implementation of House Bill 5 which was passed in the 83rd Legislative Session (January-June 2013). The bill's most notable components involve changes to the testing system and the requiring of school districts to provide advanced courses in fields that prepare students college or career readiness with workforce skills.

Specifically, districts are charged with developing and defining up to five graduation "endorsements" in different career fields. Local Boards must approve the specifics for such endorsement plans. These required endorsements are in the following areas:

- Science, Technology, Engineering and Math (STEM)
- Business and Industry
- Public Services
- Arts and Humanities
- Multidisciplinary Studies

At this meeting, the board will be presented with an overview to allow for discussion/explanation of proposed endorsement plans for high school graduation as stipulated by new state law. Next month, the board will be asked to give final approval to such endorsements.

Fiscal Impact:

Cost:
- ☐ Recurring
- ☐ One-Time
- ☐ No Fiscal Impact

Hard to determine fiscal impact at this time.

Funding Source:
- ☐ General Fund
- ☐ Grant Funds
- ☐ Other Funds (Specify)

Fiscal Year:

Amendment Required?
- ☐ Yes
- ☐ No

Superintendent's Recommendation: Listen, discuss proposed endorsement plans as generated by C&I, CTE, and high school input.

Department Submitting: Curriculum and Instruction

Requested By: Dr. Nyla Watson

Cabinet Member's Approval: Dr. Nyla Watson

Board Approval Required: ☐**Yes** ☒**No (Next month, approval required.)**

HB 5 Graduation Plans

Foundation Plan 22 Credits	Foundation Plan with Endorsements 26 Credits	Distinguished Level of Achievement 26 Credits
English — 4 credits English 1, 2, 3 Additional English credit	**English — 4 credits** English 1, 2, 3 Additional English credit	**English — 4 credits** English 1, 2, 3 Additional English credit
Math — 3 credits Algebra I, Geometry Additional Math credit	**Math — 4 credits** Algebra I, Geometry Two additional Math credits	**Math — 4 credits** Algebra I, Geometry, Algebra II Additional Math credit
Science — 3 credits Biology Two additional Science credits	**Science — 4 credits** Biology Three additional Science credits	**Science — 4 credits** Biology Three additional Science credits
Social Studies — 3 credits U.S. History, Government, Economics, World Geography or World History	**Social Studies — 3 credits** U.S. History, Government, Economics, World Geography or World History	**Social Studies — 3 credits** U.S. History, Government, Economics, World Geography or World History
Languages other than English — 2 credits Two credits in a Foreign Language or Computer Science	**Languages other than English — 2 credits** Two credits in a Foreign Language or Computer Science	**Languages other than English — 2 credits** Two credits in a Foreign Language or Computer Science
Fine Arts — 1 credit	**Fine Arts — 1 credit**	**Fine Arts — 1 credit**
Physical Education — 1 credit	**Physical Education — 1 credit**	**Physical Education — 1 credit**
Speech — .5 credit	**Speech — .5 credit**	**Speech — .5 credit**
Electives — 4.5 credits	**Electives — 6.5 credits** Credit requirements specific to at least one endorsement	**Electives — 6.5 credits** Credit requirements specific to at least one endorsement

Endorsements

Please refer to the Pearland ISD Course Selection Handbook for specific course requirements necessary to earn each endorsement and to view a complete list of career pathways associated with each endorsement available throughout the district.

Arts & Humanities	Business & Industry	Public Services	STEM	Multidisciplinary Studies
Fine Arts Foreign Languages & Cultural Studies Journalism & Communications Literature Political Science & History	Animation & Game Art Automotive Technology AV Production Business, Marketing, & Finance Construction & HVAC Culinary & Hospitality Environmental Studies Fashion Design Hospital Administration Human Resources Information Technology Metal Technologies Oil & Gas Systems Plant Systems Veterinary Sciences	Child Development & Teacher Training Cosmetology Law Enforcement & Public Safety	Advanced Math Advanced Science Health Sciences Project Lead the Way© Engineering	Student selects courses from each endorsement area and earns credits in a variety of advanced courses from multiple content sufficient to complete distinguished level under the foundation high school program

State Assessments Required for Graduation (EOC)		Performance Acknowledgements	
English I Algebra I Biology	English II U.S. History	**Outstanding Performance:** Dual Credit coursework, bilingualism/biliteracy, college AP, PSAT, ACT- Plan, SAT or ACT	**Certification:** Nationally or internationally recognized business or industry certificate or license

All information contained in this document is subject to change pending final approval by the State Board of Education

Board of Trustees
Agenda Item Information

Meeting Date January 14, 2014

Meeting Type	**Agenda Placement**	
☒ Regular Meeting	☐ Public Hearing	☒ Administrative Report
☐ Special Meeting/Workshop	☒ Open Session	☐ Consent Agenda
☐ Hearing	☐ Executive Session	☐ Regular Agenda
	☐ Recognition	☐ Information/Discussion
Date Submitted: January 6, 2014		

Subject: Review District-wide Employee Survey Results

Executive Summary: This fall, 1290 of 1604 campus employees responded to the survey resulting in an 80% response rate with the campus response rates ranging from 66% to 98%. The district-wide response rate for the last survey conducted in 2010 was 68%. Overall, campus employees responded more favorably this year to the survey items as compared to 2010 responses. See attached.

- **Job Satisfaction** – employees responded favorably regarding job satisfaction with positive scores ranging from 92% to 99%.
- **Support from Coworkers** – employees responded favorably regarding support from coworkers with positive scores ranging from 93% to 97%
- **Working Conditions** – although most questions increased slightly in overall positive responses, employees expressed dissatisfaction in "The hours I work are reasonable" and "My workload is appropriate for my position." The most negative responses came from elementary campus employees.
- **Supervisor Support** - all questions increased in overall positive response, but there were three questions that received less than 90% positive response: "Recognition is given to top performers," "I feel my work is appreciated," and "I feel I can openly communicate with my supervisor."
- **Discipline Support** – although all questions increased in overall positive responses, employees expressed some dissatisfaction with "Our student code of conduct is consistently and fairly enforced," and "My colleagues consistently enforce the campus student code of conduct". This concern was most strongly expressed at the high school level.
- **Campus Environment** – employees indicated a positive campus environment with positive responses higher than the 2010 results.
- **Teacher Support** – all questions had a favorable response with overall positive responses ranging from 91% to 97%. In addition, "I am satisfied with district level support and resources for teachers" has increased from 76% in 2010 to 91%.
- **Compensation & Benefits** – although almost all questions increased in overall positive responses, employees expressed dissatisfaction with "My pay is competitive with other districts in this area" (33% responding disagree or strongly disagree), and "Compensation

practices are administered consistently for all employees" (21% responding disagree or strongly disagree).

- **District Communications** – all questions increased in overall positive responses from 2010 with overall positive responses ranging from 94% to 99%
- **Human Resource Services Support** - employees responded favorably regarding HRS support with positive scores ranging from 92% to 99%.
- **Technology Support** – although all questions increased in overall positive responses from 2010, 15% of campus employees responded negatively to "Maintenance and repairs on computer equipment are prompt and effective." Comments pointed to an insufficient number of tech personnel.
- **Curriculum & Instruction Support** – all but one of the statements increased in overall positive responses from 2010 with positive scores ranging from 89% to 98%. One statement "I feel that achievement standards and grading policies are clearly understood by students, teachers, and parents" had a higher negative response, particularly at Junior High and High School.
- **District Administration** – These questions were not included on the 2010 survey. All questions had a favorable response with overall positive responses ranging from 92% to 96%.
- **District Departments** – These questions were not included on the 2010 survey. All questions had a favorable response with overall positive responses ranging from 90% to 99%.

Reading through all of the "Additional Comments" responses, the following common concerns were expressed:

- Numerous requests were made to clean elementary classrooms daily.
- At the high school level, elective and CTE teachers requested more C&I support.
- At all levels, employees have expressed that district benefits are too expensive, especially for what they currently provide. In addition, some employees reported negative experiences when asking questions or needing assistance with benefits.
- At all levels, employees praised technology staff for their efforts saying they are helpful and courteous. However, employees believe tech aids and ETSs are "stretched too thin" and that there is "a lack of sufficient resources and manpower." Employees also expressed concerns about printers, the ability to print when needed, and the cost of replacing print cartridges. As reflected in the response results above, employees expressed a need for more technology resources.

The results of this survey are now being disaggregated by campus so as to identify perceptions, strengths, and weaknesses for each of our 23 campuses. That same process is also being performed for each major district level department.

Dr. Lisa Nixon (Director of Testing and Program Evaluation) administered the final version of this survey and compiled the results thereafter. She will be available to discuss further details.

Fiscal Impact:		
Cost:	**Funding Source:**	**Fiscal Year:**

<table>
<tr><td>☐ Recurring
☐ One-Time
☒ No Fiscal Impact</td><td>☐ General Fund
☐ Grant Funds
☐ Other Funds (Specify)</td><td>Amendment Required?
☐ Yes
☐ No</td></tr>
<tr><td colspan="3">Superintendent’s Recommendation: Board members are asked to receive and discuss the report rendered.</td></tr>
<tr><td colspan="2">Department Submitting: Testing/Program Evaluation</td><td rowspan="2">Requested By: John P. Kelly, Ph.D., Superintendent</td></tr>
<tr><td colspan="2">Cabinet Member’s Approval: N/A</td></tr>
<tr><td colspan="3">Board Approval Required: ☐Yes ☒No</td></tr>
</table>

District Total Employee Survey 2013

3. Job Satisfaction

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I like the work I do.	69.6%	29.6%	0.7%	0.1%	99%	1%	*98%*
I am satisfied with my job assignment.	65.1%	31.6%	2.4%	0.8%	97%	3%	*95%*
I understand what is expected of me in my job.	68.6%	29.2%	1.9%	0.3%	98%	2%	*97%*
I am highly committed to and energized by my work.	68.7%	28.9%	2.0%	0.3%	98%	2%	
I am driven to contribute to the success of Pearland ISD.	72.7%	26.2%	0.9%	0.2%	99%	1%	
My job is challenging.	72.7%	25.1%	1.6%	0.5%	98%	2%	*93%*
I would recommend my campus or department to a friend as a good place to work.	63.8%	27.8%	5.3%	2.9%	92%	8%	*89%*

4. Support From Coworkers

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
My coworkers want to help me be successful.	60.3%	36.3%	3.0%	0.3%	97%	3%	*90%*
My coworkers maintain a welcoming atmosphere.	59.3%	36.4%	3.6%	0.6%	96%	4%	*92%*
My coworkers are willing to help during times of heavy workload.	58.5%	34.4%	6.0%	1.2%	93%	7%	*87%*

5. Working Conditions

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
The hours I work are reasonable.	39.7%	43.8%	10.8%	5.8%	83%	17%	*83%*
My workload is appropriate for my position.	32.5%	46.7%	16.4%	4.4%	79%	21%	*77%*
I have adequate sMiddle to do my job.	47.3%	44.5%	6.7%	1.5%	92%	8%	*91%*
I have the equipment, tools, and supplies to be successful in my job.	39.0%	49.4%	10.1%	1.5%	88%	12%	*91%*
Computers and other technology resources are available and well supported.	36.3%	48.5%	11.5%	3.7%	85%	15%	*86%*
I feel safe working at my building.	57.7%	39.7%	2.4%	0.2%	97%	3%	*97%*
I feel secure in my continued employment at this district.	55.5%	41.3%	3.2%	0.1%	97%	3%	*87%*

6. Supervisor Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I am allowed to make appropriate decisions within my scope of authority.	43.7%	49.6%	5.0%	1.7%	93%	7%	*87%*
My supervisor makes timely decisions.	49.4%	43.5%	5.1%	2.0%	93%	7%	*88%*
My supervisor sets clear goals and objectives.	49.6%	42.4%	6.0%	2.1%	92%	8%	*88%*
I get the training I need to do my job effectively.	43.6%	48.0%	7.1%	1.3%	92%	8%	*88%*
I receive useful feedback on my performance in a constructive manner.	49.6%	42.5%	6.5%	1.4%	92%	8%	*89%*
I receive appropriate support with problems on the job.	43.9%	46.6%	7.6%	1.8%	91%	9%	*85%*
My supervisor encourages suggestions for improvement.	47.6%	42.7%	6.9%	2.8%	90%	10%	*85%*
Recognition is given to top performers.	36.4%	44.8%	14.5%	4.4%	81%	19%	*71%*
I feel my work is appreciated.	38.7%	47.1%	10.7%	3.6%	86%	14%	*80%*
I feel I can openly communicate with my supervisor.	47.5%	39.1%	9.7%	3.7%	87%	13%	*84%*

7. Discipline Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
Our student code of conduct is consistently and fairly enforced.	30.9%	51.1%	14.4%	3.5%	82%	18%	*76%*
My colleagues consistently enforce the campus student code of conduct.	29.0%	53.2%	15.0%	2.7%	82%	18%	*6%*
The principal provides leadership in setting and maintaining behavioral standards for students.	46.3%	44.8%	6.7%	2.2%	91%	9%	*86%*
The principal provides leadership in setting and maintaining behavioral standards for staff.	47.9%	44.1%	5.6%	2.4%	92%	8%	*86%*
When I experience disciplinary problems in my classroom I am given appropriate assistance to help resolve them.	39.8%	49.5%	8.2%	2.5%	89%	11%	*81%*

8. Campus Environment

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I am satisfied with employee communications at the campus level.	38.3%	52.8%	7.1%	1.8%	91%	9%	*89%*
I am satisfied with the support I get from campus office staff.	55.0%	41.2%	2.9%	0.9%	96%	4%	*94%*
The building and grounds at my campus are clean and properly maintained.	55.7%	36.8%	6.4%	1.1%	93%	7%	*97%*
My campus cafeteria provides a variety of daily nutritious meals.	38.4%	48.2%	10.4%	3.0%	87%	13%	*68%*
I would characterize my campus as having a positive atmosphere for students and faculty.	49.6%	43.2%	5.6%	1.5%	93%	7%	*90%*

9. Teacher Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I am satisfied with the services from campus professional support staff (librarian, counselor, nurse, coordinators, special education professional support staff, etc.).	58.5%	38.7%	2.4%	0.3%	97%	3%	*93%*
I am satisfied with district level support and resources for teachers.	39.3%	51.5%	7.8%	1.4%	91%	9%	*76%*
I am satisfied with services from paraprofessional support staff.	54.3%	42.7%	2.3%	0.7%	97%	3%	*90%*
Campus staff works to support my efforts in the classroom.	48.5%	48.2%	2.7%	0.5%	97%	3%	*92%*

10. Compensation & Benefits

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
My pay is competitive with other districts in this area.	16.6%	50.2%	25.9%	7.4%	67%	33%	*57%*
Compensation practices are administered consistently for all employees.	21.7%	57.3%	15.5%	5.4%	79%	21%	*61%*
I think the leave time provided to me is appropriate.	29.0%	63.9%	5.8%	1.3%	93%	7%	*88%*
I understand my benefits and know how to use them.	22.4%	60.7%	14.5%	2.3%	83%	17%	*84%*
I get help with problems or questions about benefits.	24.5%	61.9%	11.8%	1.8%	86%	14%	*83%*

11. District Communication

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I know the mission and goals of the district.	42.1%	55.5%	2.4%	0.0%	98%	2%	*90%*
I am able to find out the things I need to know to get my job done.	41.8%	55.4%	2.6%	0.2%	97%	3%	*94%*
Policies and procedures affecting my work are communicated clearly.	39.1%	54.9%	5.6%	0.4%	94%	6%	*85%*
I have easy access to district policies.	44.8%	53.0%	2.0%	0.2%	98%	2%	*91%*
E-mail is used effectively by the district.	50.8%	48.4%	0.6%	0.2%	99%	1%	*91%*
The district shares important news and events.	50.6%	48.5%	1.0%	0.0%	99%	1%	*90%*
The district provides a means of recognizing important accomplishments.	44.0%	51.0%	4.9%	0.1%	95%	5%	*84%*
I am satisfied with employee communications in the district.	43.5%	53.9%	2.5%	0.1%	97%	3%	*86%*

12. Human Resource Services Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
Staff members in the Human Resource Services (HRS) Department are courteous and respectful to me.	39.7%	55.0%	4.4%	0.8%	95%	5%	*84%*
HRS staff are responsive to my calls or e-mails when I need assistance.	38.3%	55.1%	5.5%	1.0%	93%	7%	*81%*
HRS policies, forms, and information I need are easy to access.	36.2%	56.3%	6.6%	0.9%	92%	8%	*83%*
The HRS staff protects confidential information about employees.	42.4%	56.4%	0.7%	0.6%	99%	1%	*83%*
I get the help and information I need from HRS staff.	37.9%	55.6%	5.7%	0.8%	93%	7%	*83%*

13. Technology Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
I have the training and technical support I need to utilize available technology equipment.	32.7%	57.6%	8.9%	0.8%	90%	10%	*87%*
I have access to reliable communication technology including phones, faxes, and e-mail.	43.4%	51.1%	4.5%	1.0%	94%	6%	*94%*
I have sufficient access to instructional technology including computers, printers, software, and internet access.	39.9%	51.1%	7.0%	2.0%	91%	9%	*92%*
Maintenance and repairs on computer equipment are prompt and effective.	34.0%	50.9%	11.5%	3.6%	85%	15%	*87%*
District technology staff members are knowledgeable and helpful.	45.2%	50.7%	3.6%	0.5%	96%	4%	*97%*

14. Curriculum & Instruction Support

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative	*2010*
The instructional program in my school enables students to master the required TEKS.	43.4%	53.7%	2.7%	0.3%	97%	3%	*93%*
The instructional program in my grade level/department enables students to master the required TEKS.	44.5%	52.2%	3.0%	0.4%	97%	3%	*94%*
I have sufficient access to appropriate instructional resources and materials.	38.0%	54.4%	7.0%	0.6%	92%	8%	*92%*
I feel that achievement standards and grading policies are clearly understood by students, teachers, and parents.	32.8%	55.9%	10.2%	1.1%	89%	11%	*84%*
Curriculum objectives and materials are reviewed, evaluated, and updated systematically, with decisions influenced by teachers.	38.7%	55.6%	4.8%	1.0%	94%	6%	*85%*
Teachers are challenged to be effective and have high expectations for students.	48.9%	46.6%	4.0%	0.5%	95%	5%	*93%*
The staff development program focuses on providing teachers with the necessary knowledge and skills to accomplish campus objectives.	37.0%	54.2%	7.5%	1.4%	91%	9%	*84%*
District C&I support staff are courteous and respectful to me.	53.6%	43.9%	2.1%	0.4%	98%	2%	*95%*
District C&I support staff are knowledgeable and helpful.	51.0%	45.7%	3.2%	0.1%	97%	3%	*91%*

15. District Administration

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative
I feel supported and appreciated by the district's Board of Trustees.	37.5%	55.3%	6.0%	1.2%	93%	7%
I feel supported and appreciated by the Superintendent.	51.2%	45.1%	3.1%	0.6%	96%	4%
I feel supported and appreciated by top-level district administrators.	39.2%	52.6%	7.0%	1.3%	92%	8%

16. District Departments - I am satisfied with the level of service/support provided by . . .

Answer Options	Strongly Agree	Agree	Disagree	Strongly Disagree	Positive	Negative
Advanced Academics	33.3%	57.1%	7.7%	1.9%	90%	10%
Athletics	42.2%	54.3%	2.5%	1.0%	97%	3%
Bilingual/ESL	33.6%	58.9%	6.3%	1.2%	93%	7%
Business/Payroll/Purchasing	33.3%	63.0%	3.2%	0.5%	96%	4%
Career & Technical Education	38.4%	59.2%	1.8%	0.6%	98%	2%
Communications	36.5%	62.9%	0.5%	0.1%	99%	1%
Curriculum & Instruction	40.4%	54.9%	4.4%	0.4%	95%	5%
Fine Arts	37.2%	59.9%	2.4%	0.4%	97%	3%
Food Services/School Cafeteria	36.5%	59.9%	3.2%	0.4%	96%	4%
Human Resource Services	30.5%	63.4%	4.8%	1.3%	94%	6%
Maintenance	38.8%	56.8%	3.8%	0.6%	96%	4%
Outreach/Attendance	36.5%	59.9%	3.0%	0.6%	96%	4%
Special Programs	35.5%	58.3%	5.0%	1.2%	94%	6%
Technology	33.3%	58.1%	7.3%	1.3%	91%	9%
Testing	36.9%	60.3%	2.4%	0.5%	97%	3%
Transportation	35.8%	62.2%	1.8%	0.2%	98%	2%